

## DROP REQUEST FORM

Parent/Guardian Name: \_\_\_\_\_

Email Address for Drop Confirmation: \_\_\_\_\_

Participant Information:

1<sup>st</sup> Participant Name: \_\_\_\_\_ Class Name: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

2<sup>nd</sup> Participant Name: \_\_\_\_\_ Class Name: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

3<sup>rd</sup> Participant Name: \_\_\_\_\_ Class Name: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

4<sup>th</sup> Participant Name: \_\_\_\_\_ Class Name: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Reason for dropping class:

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If you are satisfied, please tell others. *If you are not satisfied, PLEASE TELL US!*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I understand that this document must be submitted to the Gymnastics main office by the 14<sup>th</sup> of the current month for it to take effect by the following month. I understand that if I do not receive a confirmation by the 14<sup>th</sup> of the month it is my responsibility to follow up with the Gymnastics center but not prior to this date. I understand that if my Drop Request Form is not received by the 14<sup>th</sup> of the current month, I will be charged the following month's tuition. I further understand that if I withdraw my student(s) prior to the end of the month, the Gymnastics center does not issue credits or refunds of any kind.*

You may submit your completed form using one of the following methods:

- Drop the completed form off at the front desk
- Email the form to [frontgymnasticsdesk@gmail.com](mailto:frontgymnasticsdesk@gmail.com)